

## Property and Caretaking Management

### Level 3 Qualification Structure

**8 units must be completed**

#### Mandatory Units

- PS05 Monitor procedures to safely control work operations
- PS07 Provide leadership in your area of responsibility
- PS08 Manage your own resources and professional development
- PS09 Develop productive working relationships with colleagues



#### Optional Block A – complete 2 units

- PS01 Assess requirements and plan service provision
- PS03 Co-ordinate provision of equipment for maintenance and caretaking operations
- PS04 Co-ordinate provision of supplies for maintenance and caretaking operations
- PS06 Contribute to the safety, security and maintenance of the site
- PS15 Conduct a health and safety risk assessment of a workplace



#### Optional Block B – complete 2 units

- PS02 Manage a budget
- PS10 Support individuals to develop and maintain their performance
- PS11 Help team members address problems affecting their performance
- PS12 Provide learning opportunities for colleagues
- PS13 Deal with problems, unexpected situations and emergencies
- PS14 Develop customer relationships